

# APPLICATION FOR EMPLOYMENT

Heritage Wesleyan Church  
4801 44<sup>th</sup> Street • Rock Island, IL 61201  
Attention: HR Office

Position Desired \_\_\_\_\_ Date Applied \_\_\_\_\_

## PERSONAL

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

FIRST MIDDLE LAST

Address \_\_\_\_\_

STREET CITY STATE ZIP CODE

Phone \_\_\_\_\_

## EDUCATION AND TRAINING

TYPE OF SCHOOL	LOCATION	YEARS COMPLETED	DEGREE OR SEMESTER HOURS EARNED	MAJOR/MINOR
High School				
Trade, Business or Technical				
College or University				
Graduate or Professional				

## EMPLOYMENT

Present Employer \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Address \_\_\_\_\_

STREET CITY STATE ZIP CODE

Position(s) held \_\_\_\_\_

Employment dates:: Starting \_\_\_\_\_ Ending \_\_\_\_\_ Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Supervisor/Manager \_\_\_\_\_ May we Contact?  Yes  No

Reason for leaving \_\_\_\_\_

Description of primary responsibilities \_\_\_\_\_

Employer \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Address \_\_\_\_\_

STREET CITY STATE ZIP CODE

Position(s) held \_\_\_\_\_

Employment dates:: Starting \_\_\_\_\_ Ending \_\_\_\_\_ Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Supervisor/Manager \_\_\_\_\_ May we Contact?  Yes  No

Reason for leaving \_\_\_\_\_

Description of primary responsibilities \_\_\_\_\_

Employer \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Position(s) held \_\_\_\_\_

Employment dates:: Starting \_\_\_\_\_ Ending \_\_\_\_\_ Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Supervisor/Manager \_\_\_\_\_ May we Contact?  Yes  No

Reason for leaving \_\_\_\_\_

Description of primary responsibilities \_\_\_\_\_

**REFERENCES**

*We prefer that one be a Heritage Wesleyan Church staff person or lay leader.*

First Reference \_\_\_\_\_ Work phone ( ) \_\_\_\_\_

Length of Time Known \_\_\_\_\_ Home phone ( ) \_\_\_\_\_

Relationship to you \_\_\_\_\_

Second Reference \_\_\_\_\_ Work phone ( ) \_\_\_\_\_

Length of Time Known \_\_\_\_\_ Home phone ( ) \_\_\_\_\_

Relationship to you \_\_\_\_\_

**CHRISTIAN BACKGROUND**

Are you a born-again Christian?  Yes  No If yes, since when: Month \_\_\_\_\_ Year \_\_\_\_\_

*If yes, briefly describe below how you came to Christ as your personal Savior.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you regularly attend our Weekend services?  Yes  No If yes, since when: Month \_\_\_\_\_ Year \_\_\_\_\_

Are you a member of Heritage?  Yes  No If yes, name of your small group leader: \_\_\_\_\_

If you attend another church, which one? \_\_\_\_\_

In what areas of church ministry are you currently serving? \_\_\_\_\_

Is there any additional information of which you feel the church should be aware, please explain below. \_\_\_\_\_

\_\_\_\_\_

**AGREEMENT**

*The undersigned applicant hereby certifies that the information contained on this Application for Employment is true and correct, and I have not omitted any facts, which I reasonably believe would reflect unfavorably on the Church's decision to hire me. In addition, I hereby authorize the Church to contact any person or institution I have listed on this Application for Employment (unless indicated otherwise) and to independently verify the correctness of the information I have provided.*

*Employment may be terminated at will by either the employee of the employer, at any time, with or without notice and with or without cause unless a written agreement has been entered into by the church and employee.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_